

E-Governance

**Shaheed Udham Singh
Government College Sunam**

Annual Report

Session:- 2020-2021



**Shaheed Udham Singh
Government College Sunam.**

Near Bhai Mool Chand Smadh, Sunam.



S.U.S. Govt. College, Sunam

Established in 1969, NAAC Accredited-Grade B (CGPA 2.72) **Affiliated to:** Punjabi University, Patiala **E-mail:** gcsunam@gmail.com, **College website:** www.susgcsunam.com, **Tel:** 01676-220134

Annual E-Governance Report 2020-2021

The year 2020 has been a challenging time with the onset of the pandemic, Shaheed Udham Singh Government College Sunam's e-governance efforts proved to be a boon to manage this phase. This year was marked by the COVID-19 pandemic, which necessitated a shift towards online education and distance learning. The e-Governance initiatives implemented during this year were aimed at facilitating the transition to online education and ensuring continuous provision of education services to the students. During the session 2020-21 the college has taken up the policy with e-governance in mind. Maintained continuity of work done and continued to serve with CuSofTech Custom Software Technology for ERP. In this sequence, the college's own website/portal was updated and all the admissions for the session 2020-21 were done through this portal. The maximum benefit of this portal was given to the students which is from the following:-

College website/portal www.susgcsunam.co. which provides information and notices related to admission and academic activities from time to time. The following information is available on it:-

1. College Introduction.
2. Principal Message.
3. Prospectus.
4. Program Offer.
5. Information about the facilities of the college.
6. Admission facility.
7. Fee payment facility.
8. Contact No.
9. E-mail ID.
10. Facebook page link.
11. Here information and policies of mandatory committees under Statutory Cell.(Anti-ragging Cell, Prevention Sexual Harassment Cell, Caste based discrimination Redressal cell, Grievance Cell)

12. Information about clubs, cells and committees working for the overall development of students.

13. Other necessary links.

1) Our institution continued to have WhatsApp groups which enabled students to submit their assignments online.

2) Virtual meeting platforms like Zoom Meetings and Google Meet were extensively used for teaching and extra co-curricular activities.

3) Online medium has been adopted for webinars and conferences.

4) MST was conducted through online mode.

5) The college conducted live classes through YouTube and other platforms to support continuous learning in the days of the pandemic.

6) Dedicated WhatsApp groups have been created in each academic department to share orders, information, instructions and discussions on a common platform.

7) Admission of students of all classes for the session 2020-21 was done through this portal.

8) Merit for admission is prepared and displayed through this portal.

9) On the offer of seat by the college, the fee was paid by the students through online method only.

10) The activities of Grievance Cell were conducted from this portal.

11) Important notices displayed on this portal and in WhatsApp groups.

12) Many messages were given to the students through this portal when necessary.

13) College roll numbers of the students were posted through this portal.

14) The time table was made available on the portal.

15) Training was given to some staff to operate the portal.


16) Government salary was prepared using iFMH software.

17) The iHRM and iFMS portals are used by the office to generate government salaries and send them to the treasury respectively.

18) Filling of examination forms, issue of roll numbers to students, uploading of internal assessment marks, practical marks and faculty evaluated answer copies were done through online system.

- 19) Many teachers recorded their lectures and uploaded them on their youtube channels for the benefit of the students.
- 20) Many teachers made study material available to the students by making PPT and PDF.
- 21) The examinations prescribed by the University were conducted on online mode. For this, online training was given by the college to the faculty members and students and they were helped to deal with the challenges faced by them.
- 22) KOHA software is used by the college library to help the students
- 23) There is paperless communication in the college and online mode is adopted for the same. A committed WhatsApp group has been created for employees to share orders, information, instructions, important announcements and notices.
- 24) Feedback from students, parents, faculty members and alumni were taken through the college portal.
- 25) Salary is paid to the employees through the online medium of the bank and the amount given to the university or other agencies is paid by bank facilities like RTGS, NEFT.
- 26) Google forms were used to collect various types of information.
- 27) Ten computers were purchased for the work of various departments.


IQAC Co-ordinator
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Principal
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