E-Governance

Shaheed Udham Singh Government College Sunam

Annual Report

Session:- 2019-2020

Shaheed Udham Singh Government College Sunam.

Near Bhai Mool Chand Smadh,Sunam.

S.U.S. Govt. College, Sunam

Established in 1969, NAAC Accredited-Grade B (CGPA 2.72) **Affiliated to:** Punjabi University, Patiala **E-mail:**gcsunam@gmail.com, **College website:** www.susgcsunam.com, **Tel:** 01676-220134

Annual E-Governance Report

2019-2020

During the session 2019-20, the college continued with the work done on the policy keeping in mind e-governance and continued its services with CuSofTech Custom Software Technology for ERP. In this sequence, the college's own website/portal was updated and all the admissions for the session 2019-20 were done through this portal. The maximum benefit of this portal was given to the students which is from the following:-

College website/portal www.susgcsunam.co. which provides information and notices related to admission and academic activities from time to time. The following information is available on it:-

1. College Introduction.

2. Principal Message.

3. Prospectus.

4. Program Offer.

5. Information about the facilities of the college.

6. Admission facility.

7. Fee payment facility.

8. Contact No.

9. E-mail ID.

10) Here information and policies of mandatory committees under Statutory Cell.(Anti-ragging Cell, Prevention Sexual Harassment Cell, Caste based discrimination Redressal cell, Grievance Cell)

11) Information about clubs, cells and committees working for the overall development of students.

12. Other necessary links.

1) Admission of students of all classes for the session 2019-20 was done through this portal.

2) Merit for admission is generated and displayed through this portal.

3) Fees were paid by the students through online method only after the college offered the seat.

4) The activities of Grievance Cell were conducted from this portal.

5) Important notices displayed on this portal and in WhatsApp groups.

6) Many messages were given to the students through this portal when necessary.

7) College roll numbers of the students were posted through this portal.

8) The time table was made available on the portal.

9) Training was given to some staff to operate the portal.

10) Filling of examination form, issue of roll numbers to students, uploading of internal assessment marks, practical marks and marks of faculty evaluated answer copies were done through online system.

11) Separate WhatsApp groups were created for the students of each class and subject and this group became the medium of communication.

12) Several lectures were conducted through online training mode through Zoom and Google Meet based on the convenience of the teachers.

13) e-granthalya software was used by the college library to help the students.

14) Many teachers recorded their lectures and uploaded them on their YouTube channels for the benefit of those students.

15) Many teachers made available study material to the students by making PPT and PDF.

16) The examinations prescribed by the University were conducted on online mode. For this, the faculty and students were trained by the college and helped to deal with the challenges faced by them.

17) The iHRM and iFMS portals are used by the office to generate government salaries and send them to the treasury respectively.

18) Many programs, competitions of the college were organized through online medium.

19) There is paperless communication in the college and online mode is adopted for the same. A committed WhatsApp group has been created for employees to share orders, information, instructions, important announcements and notices.

20) Salary is paid to the employees through the online medium of the bank and the amount given to the university or other agencies is paid by bank facilities like RTGS, NEFT.

21) Google forms were used to collect various types of information.

22) Keeping in view the safety of the students, especially the girls, CCTV cameras and LEDs were installed in the college.

23) Three laptops, one computer, four printers, two scanners and two OTG pen drives were purchased for the essential works of the college.

24) Feedback from students, parents, faculty members and alumni were taken through the college portal.

IQAC Co-ordinator
SUS Govt. College
Sunam

Principal
S.U.S. Govt. College
Sunam (Sangrur)