

# **E-Governance**

**Shaheed Udham Singh  
Government College Sunam**

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## **Annual Report**

**Session:- 2021-2022**



**Shaheed Udham Singh  
Government College Sunam.**

**Near Bhai Mool Chand Smadh, Sunam.**



# S.U.S. Govt. College, Sunam

Established in 1969, NAAC Accredited-Grade B ( CGPA 2.72 ) **Affiliated to:** Punjabi University, Patiala **E-mail:** gcsunam@gmail.com, **College website:** www.susgcsunam.com, **Tel:** 01676-220134

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## Annual E-Governance Report

2021-2022

After the corona pandemic, the year 2021 was full of new possibilities and challenges, Shaheed Udham Singh Government College Sunam's e-governance efforts proved to be a boon in this phase as well. This year all the classes started offline / face to face but online education had now completely established itself in a new phase. The e-governance initiatives implemented during the year were aimed at balancing offline and online education and to facilitate the changing environment for students and faculty and to ensure continuous provisioning. During the session 2021-22 the college has e - Maintained continuity in the work done on the policy keeping in mind the governance and continued its services with CuSofTech Custom Software Technology for ERP. In the same sequence, the college's own website/portal was updated and in the session 2021-22, admissions for entry points classes were done through the admission portal established by the Department of Higher Education, State Government and admissions for on-going classes were done through the college portal. Done from The maximum benefit of these portals was given to the students which are from the following:-

Portal/website established by Higher Education Department, State Government

<https://admission.punjab.gov.in/index>

College website/portal [www.susgcsunam.co](http://www.susgcsunam.co). which provides information and notices related to admission and academic activities from time to time. The following information is available on these:-

1. College Introduction.
2. Principal Message.
3. Prospectus.
4. Program Offer.
5. Information about the facilities of the college.
6. Admission facility.
7. Fee payment facility.
8. Information of faculty members.

9. Contact No.
10. E-mail ID.
11. YouTube Channel Link.
12. Facebook page link.
13. Here information and policies of mandatory committees under Statutory Cell. (Anti-ragging Cell, Prevention Sexual Harassment Cell, Caste based discrimination Redressal cell, Grievance Cell)
14. Information about clubs, cells and committees working for the overall development of students.
15. Other necessary links.

- 1) Our organization continued the process of WhatsApp groups.
- 2) Virtual meeting platforms like Zoom Meetings and Google Meet were used for a wide range of activities.
- 3) Online medium has been adopted for webinars and conferences.
- 4) Merit for admission was prepared and displayed through this portal.
- 5) On being offered a seat by the college, the fees were paid by the students through the online method only.
- 6) The activities of Grievance Cell were conducted from this portal.
- 7) Necessary notices were displayed in the college portal and WhatsApp groups.
- 8) Many messages were given to the students through the college portal when necessary.
- 9) The college roll numbers of the students were posted through the college portal.
- 10) The time table was made available on the college portal.
- 11) Some employees were trained to operate the portal set up by the Higher Education Department.
- 12) Government salary was prepared using iFMH software.
- 13) The iHRM and iFMS portals are used by the office to generate government salaries and send them to the treasury respectively.
- 14) Filling up of examination forms, issue of roll numbers to students, uploading of internal assessment marks, practical marks and marks of faculty evaluated answer copies were done through online system.

- 15) Dedicated WhatsApp groups have been created in each academic department to share orders, information, instructions and discussions on a common platform.
- 16) Many teachers recorded their lectures and uploaded them on their youtube channels for the benefit of the students.
- 17) Many teachers made study material available to the students by making PPT and PDF.
- 18) December examinations scheduled by the University were conducted on online mode. For this, online training was given to the college students and they were helped to deal with the challenges faced by them.
- 19) KOHA software is used by the college library to help the students. In this session, a format of e-library was started for the students.
- 20) Feedback from students, parents, faculty members and alumni were taken through the college portal.
- 21) There is paperless communication in the college and online mode is adopted for the same. A committed WhatsApp group has been created for employees to share orders, information, instructions, important announcements and notices.
- 22) Salary is paid to the employees through online mode of the bank and the amount given to the university or other agencies is paid through bank facilities like RTGS, NEFT.
- 23) Google forms were used to collect various types of information.
- 24) Ten computers were purchased for the work of various departments.

  
**IQAC Co-ordinator**  
**SUS Govt. College**  
**Sunam**

  
**S.U.S. Govt. College**  
**Sunam (Sangrur)**