

To

Dated 1-2-2022

Principal Sir,

SUS Government College,

Sunam.

Subject:- Regarding getting internship for welfare of students.


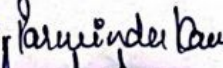
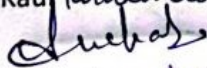
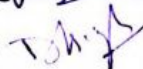
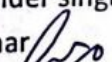
  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)

Respected Madam,

Regarding the above subject, you are requested that during the session 2021-22, the college had signed MoU with several firms/companies and conducted training of students. Under this series, we want to take students of second, fourth and sixth semesters for internship. This internship will increase the efficiency of skill development in the students and they will move towards many meaningful tasks in the future. We hope that you will allow us for this. We will be very grateful to you.

Your Faithfully

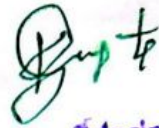
Committee members :

1. Dr Achla 
2. Dr Parminder Kaur 
3. Dr Anchala 
4. Prof Dharminder singh 
5. Dr Vikas kumar 



To,

Principal ,  
SUS Government College,  
Sunam.

  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)

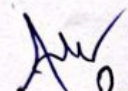
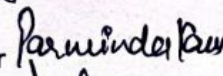
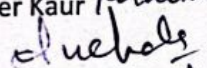
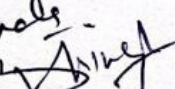
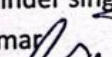
Subject:- Regarding getting internship for welfare of students.

Respected Madam,

Regarding the above subject, you are requested that during the session 2021-22, the college had signed MoU with several firms/companies and conducted training of students. Under this series, we have contacted these firms/companies for the internship of second, fourth and sixth semester students. Their list is attached. We hope that you will allow us for this. We will be very grateful to you.

Your Faithfully,

Committee members :

1. Dr Achla 
2. Dr Parminder Kaur 
3. Dr Anchala 
4. Prof Dharminder singh 
5. Dr Vikas kumar 

## **List of companies, firms, agencies, factories**

1. Cost to cost, cinema road, sunam (Computer Hardware )
2. Parmod Radios, Piran wala gate, sunam ( All Electronic Devices)
3. Aman mobile, cinema road, sunam (All Mobile Devices)
4. Raj Refrigeration, Cinema road Sunam (AC, Water cooler, Freezer, washing machine)
5. New Tech Computer and skill centre, Back side old sabji Mandi, sunam (Basic computer and tally)
6. SUS computer, Deshmesh colony, Gali number 2, sunam M.S. word, excel and power point)
7. White eagle Laboratories, D-280, Industrial Focal Point, Patiala (Lab testing)
8. Diljot Agro, SUS Govt. College Road, sunam (Agriculture Equipment)
9. Amar organic farm, Sharon Kenchian, sunam (Organic Farming)
10. Garg Bakery and confectionery, City road, Sunam (Baking techniques used in bakery products)





# S.U.S. Govt. College, Sunam

Established in 1969, NAAC Accredited-Grade B (CGPA 2.72)

Affiliated to: Punjabi University, Patiala

E-mail: [gcsunam@gmail.com](mailto:gcsunam@gmail.com), College website: [www.susgcsunam.com](http://www.susgcsunam.com), Tel: 01676-220134


Notice

Date 02-2-2022

All the students are informed that keeping in mind the welfare of the students, who want to start internship in these companies, firms, agencies, factories etc. contact Dr Achla (Chemistry), Dr. Parminder kaur (Commerce) and get more information. Following is the list of companies, firms, agencies, factories etc.

1. Cost to cost, cinema road, sunam (Computer Hardware Training)
2. Parmod Radios, Piran wala gate, sunam (Training of All Electronic Devices Repairing)
3. Aman mobile, cinema road, sunam (Training of All Mobile Repairing)
4. Raj Refrigeration, Cinema road Sunam (Training of AC, Water cooler, Freezer, washing machine repairing)
5. New Tech Computer and skill centre, Back side old sabji Mandi, sunam (Training of basic computer and tally)
6. SUS computer, Deshmesh colony, Gali number 2, sunam (Training of M.S. word, excel and power point)
7. White eagle Laboratories, D-280, Industrial Focal Point, Patiala (Lab testing)
8. Diljot Agro, SUS Govt. College Road, sunam (Training of Agriculture Equipment)
9. Amar organic farm, Sharon Kenchian, sunam (Training of Organic Farming)
10. Garg Bakery and confectionery, City road, Sunam (Baking techniques used in bakery products)

**An internship is a position for a students who works for a company to get experience in a particular field. An internship is generally done by the undergraduate or graduate students who is a fresher and needs a start to their working career. Internship will surely help you to gain experience, which will be very beneficial for your resume. Sometimes after the completion of your internship, if the company likes your work, they may hire you as a full time employee**

  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)





# S.U.S. Govt. College, Sunam

Established in 1969, NAAC Accredited-Grade B (CGPA 2.72)

Affiliated to: Punjabi University, Patiala

E-mail: gcsunam@gmail.com, College website: www.susgcsunam.com, Tel: 01676-220134

Ref No 77

Date 08-2-2022

To,

SUS Computer,

Desmesh Colony,

Gali number 2,

Sunam

Subject:- Regarding Internship for Student Development.

Respected Sir,

Regarding the above topic, we would like to inform you that after the success of the MoU with your firm/company, we want to send many more students of the college for internship. This internship will increase the efficiency of skill development in the students and they will move towards many meaningful jobs in future. We expect from you that your firm/company will give us every possible support. We will be very grateful to you.

*Depty*  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)

# ***S.U.S. Computer center***

**Dashmesh coloney, Street no 2, Sunam Mob -9914109678**

**(Classes for M/S office, Web designing ,Coral draw, Photoshop and online work)**

To,

The principal,  
S.U.S. Government College,  
Sunam.

Subject:- Regarding Internship of Aspirant College Students.

Ref: 77/8/2/2022

As per your request, the company is ready to take the internship of students for the subject training of M.S. word, excel and power point. We request you to send the aspirant students of the college for Internship on Dated 1/3/22 to 10/4/22

Note: Please send 30 students in each group and for each group 10 days internship program



SUS Computer,  
Desmesh Colony,  
Gali number 2,  
Sunam



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**Dashmesh coloney, Street no 2, Sunam Mob - 9914109678**

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**(Classes for M/S office, Web designing ,Coral draw, Photoshop and online work)**

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## **students Internship schedule**

### **M.S. Word**

1. Proof reading- spelling and grammar check
2. Text level features
3. Page level features
4. Selecting a block of text
5. Copy, move, paste and cut text
6. Search and replace text
7. Margin setting

### **Excel**

1. Preparation of annual Budgets
2. Preparation of annul reports
3. Preparation of income statement
4. Accounts payable/receivable
5. Inventory control

### **Power points basics**

All the details in relation with the project and duties of the respective internee will be shared on the very first day of their internship with us. And once they have successfully completion , all the interneess will have to submit a detailed project report on their internship which will have details of their project and their roles. This report will mark completion of their internship and then the company will issue them an internship certificate





# S.U.S. Govt. College, Sunam

Established in 1969, NAAC Accredited-Grade B (CGPA 2.72)

Affiliated to: Punjabi University, Patiala

E-mail: gcsunam@gmail.com, College website: www.susgcsunam.com, Tel: 01676-220134

Ref No 87

Date 24-2-2022

To,


SUS Computer,  
Desmesh Colony,  
Gali number 2,  
Sunam

Subject:- Regarding getting internship of college students.

Sir,

With reference to the above subject, it is written to you that through the letter from you, the students of this college are to take up the internship of the subject of basic computer and tally internship. 1st Group from 1-3-2022 to 10-3-2022, 2nd Group from 11-3-2022 to 20-3-2022, 3rd Group from 21-3-2022 to 30-3-2022 and 4<sup>th</sup> group from 1-4-2022 to 10-4-2022 is being sent for internship whose list is attached. Please arrange an internship for these students in the relevant subject.

With regards.

  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)




Student List

1<sup>st</sup> Group ( B.A.-2)

Dated 1-3-2022 to 10-3-2022

Sr	University Registration No	Roll No	Student Name	Father Name
1		2509	ARSHDEEP KAUR	JARNAIL SINGH
2	9127-2020-049	2510	MANPREET KAUR	HARPAL SINGH
3		2513	REKHA RANI	PARMJEET SINGH
4		2515	JASVEER KAUR	BUTA SINGH
5	9127-2020-077	2517	BEANT KAUR	BIRBAL SINGH
6		2518	KHUSHPREET KAUR	BIKKER SINGH
7		2520	HARPREET KAUR	GURTEJ SINGH
8	9127-2020-245	2521	KHUSHBO RANI	SUBHASH
9	9127-2020-253	2522	KAMNI BHAGRIA	SANJEEV KUMAR
10		2524	MANPREET KAUR	GURTEJ SINGH
11	9127-2020-109	2526	JASVIR KAUR	GIAN SINGH
12	9127-2020-138	2528	AVNEET KAUR	TARSEM SINGH
13	9127-2020-121	2532	JASPREET KAUR	SARBJEET SINGH
14	9127-2020-176	2533	ARSHPREET KAUR	GURLAL SINGH
15	9127-2020-300	2534	RAJVIR KAUR	HARDEEP SINGH
16	9127-2020-057	2537	JAPLEEN KAUR	GURVINDER SINGH
17	9127-2020-132	2541	BABY RANI	KALA RAM
18		2542	JASPREET KAUR	PAL SINGH
19	9127-2020-180	2543	JAYA RANI	SURINDER KUMAR
20		2544	SIMRANDEEP KAUR	RAM SINGH
21	9127-2020-992	2545	JASHANDEEP KAUR	MAJOR SINGH
22		2546	RAZIA	NAJAR KHAN
23	9127-2020-146	2547	AMANDEEP KAUR	GURLAL SINGH
24	9127-2020-181	2548	VEERPAL KAUR	LEELA SINGH
25	9127-2020-215	2549	GAGANDEEP KAUR	BALWINDER SINGH
26	9127-2020-222	2550	JYOTI KAUR	SANSAR SINGH
27	9127-2020-184	2551	PRABHJOT KAUR	SUKHVEER SINGH
28	9127-2020-214	2552	USHA RANI	AMRIK SINGH
29	9127-2020-243	2556	SUKHVEER KAUR	JARNAIL SINGH
30	9127-2019-365	2557	AMRITPAL KAUR	DARSHAN SINGH

  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)



Student List

2<sup>nd</sup> Group (B.A.-2)

Dated 11-3-2022 to 20-3-2022

Sr	University Registration No	Roll No	Student Name	Father Name
1	9127-2020-227	2559	TANISHA SAINI	OM PARKASH
2	9127-2020-182	2560	JASPREET KAUR	HARMAIL SINGH
3	9127-2020-212	2561	PAL KAUR	RANA SINGH
4	9127-2020-227	2562	SONY KAUR	JAGSIR SINGH
5	9127-2020-029	2564	SAMARDEEP KAUR	KARNAIL SINGH
6		2565	MANPREET KAUR	JOGINDER SINGH
7	9127-2020-046	2567	NAVPREET DHILLON	GANESH KUMAR
8	9127-2020-278	2572	SARBJEET KAUR	BHOLA SINGH
9		2573	PARWINDER KAUR	BACHITAR SINGH
10		2574	NIRMAL KAUR	MEGHA SINGH
11		2575	SARBJEET KAUR	JARNAIL SINGH
12		2576	SAPNA RANI	BANSI LAL
13	9127-2020-187	2577	JASHANDEEP KAUR	RESHAM SINGH
14		2580	ARSHDEEP KAUR	HARPAL SINGH
15	9127-2020-186	2583	SANDEEP KAUR	JAGTAR SINGH
16	9127-2020-150	2584	AMANPREET KAUR	BALDEV SINGH
17		2586	LAKHWINDER KAUR	NAJAR SINGH
18	9127-2020-85	2587	AAMNA	DARSHAN KHAN
19	9127-2020-116	2588	KARMJIT KAUR	GURTEJ SINGH
20	9127-2020-016	2590	MANPREET KAUR	LAKHA SINGH
21		2592	JASPREET KAUR	GURMAIL SINGH
22	9127-2020-098	2594	MANJEET KAUR	AMARJIT SINGH
23	9127-2020-099	2595	GURJEET KAUR	AMARJIT SINGH
24	9127-2020-197	2596	GURPIARI KAUR	GURCHARAN SINGH
25	9127-2020-218	2597	SARBJIT KAUR	MALKIT SINGH
26	9127-2020-191	2598	GURPREET KAUR	NANAK SINGH
27	9127-2020-221	2599	MANDEEP KAUR	SATPAL SINGH
28	9127-2020-145	2600	ANKUSH	SUKHDARSHAN KUMAR
29	9127-2020-044	2601	HARWINDER KAUR	KEWAL SINGH
30	9127-2020-156	2602	LOVEPREET KAUR	JASVEER SINGH

*Dr. Jyoti*  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)




Student List

3<sup>rd</sup> Group (B.A.-3)

Dated 21-3-2022 to 30-3-2022

Sr	University Registration No	Roll No	Student Name	Father Name
1	9127-2019-258	3515	RAMANPREET DEVI	BALWINDER PURI
2	9127-2019-256	3516	PIRATPAL KAUR	JAGSEER PURI
3	1299851	3517	NAGITA RANI	BALWINDER PURI
4	9127-2019-294	3519	JASPREET KAUR	BALJEET PURI
5	9127-2019-145	3522	JASPREET KAUR	RAM PAL
6	9127-2019-219	3526	SIMRANJEET KAUR	JASPAL SINGH
7	9127-2019-319	3528	SUKHJEET KAUR	JAGDEV SINGH
8	9127-2019-147	3529	LABHJIT KAUR	GURMEL SINGH
9	9127-2019-307	3530	GAGANDEEP KAUR	BALDEV SINGH
10	9127-2019-308	3531	SONY KAUR	JEET SINGH
11	9127-2019-230	3533	PARIKA RANI	SUSHIL KUMAR
12	9127-2019-166	3535	SUMANDEEP KAUR	GURTEJ SINGH
13	9127-2019-288	3536	MANPREET KAUR	BINDER SINGH
14		3538	MANPREET KAUR	AMRIK KHAN
15	9127-2019-93	3539	MANJINDER KAUR	BALDEV SINGH
16	9127-2019-141	3540	HARJINDER KAUR	JAGGA SINGH
17	9127-2019-138	3543	AMANDEEP KAUR	GURLAL SINGH
18	9127-2019-334	3544	SIMARJEET KAUR	PALA SINGH
19	9127-2019-359	3545	KULDEEP KAUR	GURJANT SINGH
20	9127-2019-339	3547	MANPREET KAUR	RAMPHAL SINGH
21	91272029104	3549	MANPREET KAUR	JAGTAR SINGH
22	9127-2020-994	3550	RIMPY KAUR	BIRBAL SINGH
23	9127-2019-192	3551	RITU RANI	TEJA SINGH
24	9127-2019-314	3552	SAHEJPREET KAUR	BALDEV SINGH
25	9127-2019-247	3554	BEANT KAUR	DARSHAN SINGH
26	9127-2019-126	3555	SAAKSHI RANI	CHANDAN MANGAL
27	9127-2019-86	3559	KAMALJEET KAUR	BHOLA SINGH
28	9127-2019-130	3560	MANGO BEGAM	MEHAR KHAN
29	9127-2019-111	3561	RAZIA	BHOLA KHAN
30	9127-2019-333	3565	SUMNA KAUR	BIKAR SINGH

  
Principal  
S.U.S. Govt. College  
Sunam (Seogru)




Student List

4<sup>th</sup> Group (B.A.-3)

Dated 1-4-2022 to 10-4-2022

Sr	University Registration No	Roll No	Student Name	Father Name
1	9127-2019-367	3566	HARPREET KAUR	HARDEV SINGH
2	9127-2019-330	3567	ARSHDEEP KAUR	GURCHARAN SINGH
3	9127-2019-154	3570	HARPREET KAUR	SEWA SINGH
4	9127-2019-148	3581	BALPREET KAUR	TARSEM SINGH
5	9127-2019-107	3582	POOJA	BHURA SINGH
6	9127-2019-374	3583	DIMPLE KAUR	GURJANT SINGH
7	9127-2019-348	3584	RAMNI KAUR	RAGHVIR SINGH
8	9127-2019-27	3585	SONI RANI	PARGAT SINGH
9	9127-2019-152	3586	LOVEPREET KAUR	MOHINDER SINGH
10	9127-2019-175	3587	SUMANDEEP KAUR	RACHHPAL SINGH
11	9127-2019-115	3590	PINKY	BHINDER SINGH
12	5132-2018-163	3591	AMANDEEP KAUR	GURJANT SINGH
13	9127-2019-368	3592	MANPREET KAUR	PALA SINGH
14	9127-2019-347	3593	JASPREET KAUR	SATNAM SINGH
15	9127-2019-340	3595	SUKHWINDER KAUR	GURPREET SINGH
16	9127-2019-99	3597	KHUSHI	BHUPAL KUMAR
17	9127-2019-271	3601	GURPREET KAUR	BALAM SINGH
18	9127-2019-324	3603	NEETU	BHOLA SINGH
19	9127-2019-151	3605	JASPREET KAUR	DARSHAN SINGH
20	9127-2019-92	3606	HARMANPREET KAUR	LABH SINGH
21	9127-2019-378	3608	KARPAL KAUR	VIKRAM SINGH
22	9127-2019-388	3609	MANPREET KAUR	SATNAM SINGH
23	9898-2019-1395	3610	NEENU RANI	BHOOP SINGH
24	9127-2019-317	3612	GAGANDEEP KAUR	RAM SINGH
25	9127-2019-293	3613	JASPREET KAUR	NANAK SINGH
26	9127-2019-197	3615	AMRITPAL KAUR	MAKHAN SINGH
27	9127-2019-181	3617	PARDEEP KAUR	KAKA SINGH
28	9127-2019-2004	3618	RAMANDEEP KAUR	SURJIT SINGH
29	9127-2019-150	3619	KULJEET KAUR	RAGHVEER SINGH
30	9127-2019-233	3622	RAJNI RANI	HARCHARAN SINGH

  
Principal  
S.U.S. Govt. College  
Sunam (Sangrur)



# ***S.U.S. Computer center***

**Dashmesh coloney, Street no 2, Sunam Mob - 9914109678**

**(Classes for M/S office, Web designing ,Coral draw, Photoshop and online work)**

To,

The principal,  
S.U.S. Government College,  
Sunam.

Subject:- Internship completed of College Students.

Dear Sir/Madam,

It is informed that 120 students (30 students in each batch) of your college have successfully completed 40 days (10 days for each batch) internship program from dated 1-3-2022 to 10-3-2022, 11-3-2022 to 20-3-2022, 21-3-2022 to 30-3-2022 and 1-4-2022 to 10-4-2022 . They were highly motivated and hardworking. They work sincerely at his task

With Regards



SUS Computer,  
Desmesh Colony,  
Gali number 2,  
Sunam

# SUS Computer

Deshmesh colony, Gali number 2, Sunam.

## Completion Certificate

We are pleased to announce that Mr./Mrs. KHUSHRO RANI... Class .B.A.-2.. Roll No... 2521..... successfully completed his/her internship. Hence this certificate is presented.

Date:- 18-4-22



Signature



# SUS Computer

Deshmesh colony, Gali number 2, Sunam.

## Completion Certificate

We are pleased to announce that Mr./Mrs...TANISHA...BANTI. Class B.A-2.... Roll No...2559..... successfully completed his/her internship.Hence this certificate is presented.

Date:- 18-4-22



Signature



# SUS Computer

Deshmesh colony, Gali number 2, Sunam.

## Completion Certificate

We are pleased to announce that Mr./Mrs...MAN DEEP KAUR... Class B.A-2... Roll No...2599..... successfully completed his/her internship. Hence this certificate is presented.

Date:- 18-4-22



Signature



# SUS Computer

Deshmesh colony, Gali number 2, Sunam.

## Completion Certificate

We are pleased to announce that Mr./Mrs. SIMRANJEET KAUR Class R.A-3..... Roll No....3526..... successfully completed his/her internship. Hence this certificate is presented.

Date:- 18-4-22

  
Signature



# SUS Computer

Deshmesh colony, Gali number 2, Sunam.

## Completion Certificate

We are pleased to announce that Mr./Mrs...*KHUSHI*..... Class *B.A-3*..... Roll No...*3597*..... successfully completed his/her internship. Hence this certificate is presented.

Date:- *18-4-22*



Signature